

London Borough of Hillingdon Pension Fund - Pensions Committee agenda plan

	Frequency	Last review	Sep-23	Dec-23	Mar-24	Jun-24
Governance						
Business Plan & Budget	Annual		Y			
Business Plan & Budget - Update on progress/outturn	Quarterly		Y	Y	Y	Y
Annual Report and Accounts Draft - unaudited	Annual			Y		
External audit plan	Annual			Y		
External audit results report	Annual				Y	
Internal audit - outcomes	As required			Y		
Local Pensions Board Operating Procedures	Every 3 years	Nov-21				
Local Pensions Board - Annual Report	Annual				Y	
Compliance with Pensions Regulator Code of Practice	Annual				Y	
Benchmarking - Investment; Admin; Funding (Section 13)	Various					
CTI	Annual			Y		
Procurement of services	As required					
Governance Update	Quarterly		Y	Y	Y	Y
Risk register	Quarterly		Y	Y	Y	Y
Policies						
Governance Policy & Compliance Statement inc Governance						
Compliance Statement		Sep-20		Y		
Conflicts of Interests Policy		Mar-23				
Risk Management Policy		Mar-22				
Procedure for Reporting Breaches of the Law		Oct-21				
Funding Strategy Statement		Mar-23				
Investment Strategy Statement	At least every	Apr-20	Y	Y		
Responsible Investment Policy	3 years	Mar-23			Y	
Training Policy		Jul-19		Y		
Pensions Administration Strategy		Sep-21		Y		
Scheme pays policy		Oct-20		Y		
Internal Disputes Resolution Procedure (IDRP) Employees Guide		Oct-22				
Communications Policy		Sep-21				
Discretions Policy		Jun-22	Y			
Pensions Administration						
Pensions Administration Performance	Quarterly		Y	Y	Y	Y
Breaches, Complaints and Appeals	Annually					Y
Data Quality Improvement Plan??	Ad-hoc					
Funding						
Actuarial Valuation	Every 3 years	Mar-23				
Investment						
Review of Investment Strategy	Every 3 years	Jun-23	Y	Y		
Investment update and manager review	Quarterly		Y	Y	Y	Y
Responsible Investment Update	Quarterly		Y	Y	Y	Y
Stewardship Code	Annual				Y	
Climate Risk Dashbaord (TCFD)	Every 3 years					